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22 February 2017

## **Pension Advisory Board**

A meeting of the committee will be held at **9.30 am** on **Thursday, 2 March 2017** at **County Hall, Chichester, PO19 1RQ**.

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### **Agenda**

#### **Part I**

1. **Declarations of Interests**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such as an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt, contact Democratic Services before the meeting.

2. **Part I Minutes of the last meeting**

To confirm the part I minutes of the meeting of the Board held on 6 December 2016, [attached](#) (buff paper).

3. **Urgent Matters**

Items not on the agenda, which the Chairman of the meeting is of the opinion, should be considered as a matter of urgency by reason of special circumstances.

4. **Part II Matters**

Members are asked to indicate at this stage if they wish the meeting to consider bringing into Part I any items on the Part II agenda.

5. **Progress Report**

This report contains updates on matters arising from previous meetings, [attached](#).

The Board is asked to note the report and the progress on actions.

6. **Pensions Panel Minutes - Part I**

The Board is asked to note the confirmed part I minutes from the November Pensions Panel meeting and the Agenda from the January Pensions Panel meeting, [attached](#).

7. **Regulations and Guidance update**

The Chairman to update the Board on any news/updates that are of interest.

8. **Administration procedures and performance**

Report by Director of Finance, Performance and Procurement, (to follow).

The Board is asked to note the report and confirm any further information that they require.

9. **Business Planning and Performance**

Report by the Chairman of the Pension Advisory Board, [attached](#)

The Board is asked to agree:

- i. the Business Plan performance report for 2016/17;
- ii. the schedule of key tasks and activities as achieved in 2016/17 and as planned for 2017/18;
- iii. the budget statement showing expenditure in 2016/17 against budget and planned for 2017/18;
- iv. the statement for inclusion in the Fund Annual Report;
- v. the schedule of business for future meetings; and
- vi. that the Pensions Panel and Governance Committee be informed accordingly.

10. **Funding Strategy Statement & Investment Strategy Statement**

Report by Director of Finance, Performance and Procurement, [attached](#).

The Board is asked to note the Funding Strategy and Investment Strategy Statements and make any comments around the compliance by the Fund to the content expected in these policy documents.

11. **Training**

The Board is asked to review the training log and provide details of their progress on the Pensions Regulator Toolkit, [attached](#).

12. **TPR Self-assessment Tool - Action Plan**

Report by Director of Finance, Performance and Procurement, [attached](#).

The Board is asked to note the work being undertaken in relation to the Pensions Regulator Self-assessment results.

13. **Date of Next Meeting**

The next meeting of the Board will be held at 9.30 am on Wednesday 5 July 2017.

**Part II**

The Board is asked to consider in respect of the following item whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Part I of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

The items for this part of the agenda are **enclosed for members of the Board only (yellow paper)**.

14. **Part II Minutes of the last meeting**

To confirm the part II minutes of the meeting of the Board held on 6 December 2016, attached for members of the board (yellow paper).

Exempt: paragraph 3, financial or business affairs of any person (including the authority).

15. **Pensions Panel Minutes – Part II**

The Board is asked to note the confirmed part II minutes from the November Pensions Panel meeting, attached for members of the board (yellow paper).

Exempt: paragraph 3, financial or business affairs of any person (including the authority).

**To all members of the Pension Advisory Board**